

INDIAN MARITIME UNIVERSITY

(Central University / Govt. of India) VISAKHAPATNAM CAMPUS

Vangali village, Tekkalipalem post, near Rayavarapu Agraharam, Sabbayaram, Visakhapatnam – 531035 Phone: 0891 - 2890615



Advt. No. 1/2024-25

Walk in Interviews

Date: 07-02-2025

ENGAGEMENT OF STUDENT COUNSELLOR (ON VISITING BASIS)

Name of the Post	Student Counsellor
No. of Vacancies	ONE
Maximum Age Limit	50 years
Mînimum Qualifications	Essential:
	(a) B.A./B.Sc. (Psychology) with certificate of Diploma in Counselling with minimum of Seven-Year Experience in providing counselling to students at Educational Institutes
	[OR]
	(b) M.A/M.Sc. (Psychology) with minimum of Five-Year Experience in providing counselling to students at Educational Institutes.
	[OR]
	(c) MBBS with Master's/Diploma in Psychiatric Medicine, with minimum of Five-Year Experience in providing counselling to students at Educational Institutes.
Duration of Session per semester	56 Hours (note attached – 32 hours for SNAOE and 24 hours for SMM)
Place of interview	IMU-Visakhapatnam, Vangali village, near Rayavarapu Agraharam, Sabbavaram(Md), Visakhapatnam-531035
Date & Time	12-02-2025(Wednesday) Starts at 03:00PM



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INSTRUCTIONS TO APPLICANTS:

- 1. Applicants have to mandatorily bring the below documents with the subject line "APPLICATION FOR THE POST OF STUDENT COUNSELLOR (ON VISITING BASIS), for further selection process:
- a) Educational Qualifications (UG / PG / Ph.D / Others)
- b) Work Experience as applicable.
- c) Any Govt. ID Proof (Aadhaar / EPIC / Passport / Driving Licence/PAN card)
- d) TWO recent photographs (passport sized).
- 2. IMU reserves the right to cancel or postpone due to administrative reasons.
- 3. IMU reserves the right to summarily reject any applicant, due to non-receipt of any relevant as mentioned in sl no. (1) above.
- 4. No TA/DA shall be admissible to any applicant for appearing.

ROLES & RESPONSIBILITIES:

- 1. Counselling students on concerns related to their academics and any other personal problems.
- 2. Promoting emotional and mental wellbeing of students through various educational materials, personalized interactions, guest speaker engagements and other related activities.
- 3. Collaborating with teachers, administrative personal and parents to solve behavioral or situational concerns to help students succeed.
- 4. Inculcating amongst students the directives issued by IMU-HQ with regard to various attributes of the 'Model Code of Conduct for Students of IMU Campuses'.
- 5. Working with students to create short- and long-term objectives, particularly those related to academic performance, personal development, etc.
- 6. Assisting in mediation and resolution of conflicts to ensure that personal altercations don't hinder the student's academic goals and development.
- 7. Organizing counselling programmes for prevention of alcohol and drug abuse, peer mentoring, etc.
- 8. Assisting students in selecting educational and other extra-curricular options that align with their interests and goals.
- Providing guidance to students for making informed decisions regarding various professional / educational choices in their career paths.
- 10. Any other administrative duties, as assigned by the Competent Authority, from time to time.

CAMPUS DIRECTOR



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